

BARNSELY METROPOLITAN BOROUGH COUNCIL

AUDIT COMMITTEE

WEDNESDAY 11th JUNE 2014

4.00 PM

COUNCIL CHAMBER, TOWN HALL, BARNSELY

AGENDA

Procedural/Administrative items

1. Declarations of Pecuniary and Non-Pecuniary Interest

2. Appointment of Vice Chairman

To appoint a Vice Chairman of the Committee (from one of the Co-opted Members) for the forthcoming Municipal Year.

3. Minutes

To receive the minutes of the meeting held on 30th April, 2014 (copy 'A' attached).

4. Actions Arising From the Previous Meetings

The Head of Internal Audit and Risk Management will submit a report detailing action taken and arising from previous meetings of this Committee (copy 'B' attached).

5. Recruitment of Co-opted Members

The Committee will receive an oral report on the current position with regard to the recruitment of Co-opted Members.

Items for Discussion/Decision

6. Internal Audit Annual Report 2013/14

The Head of Internal Audit and Risk Management will submit his Annual Report on the adequacy and effectiveness of the Authority's framework of governance, risk management and control (the internal control arrangements) based on the work of Internal Audit during 2013/14 which has been prepared in accordance with recommended practice contained within the Public Sector Internal Audit Standards. (Copy 'C' attached).

7. Annual Review of the Effectiveness of Internal Audit

The Head of Internal Audit and Risk Management will submit a report presenting information and evidence in support of the statutory review of the effectiveness of the audit function and requesting the Committee to form a view as to its satisfaction that the audit function is effective and, where improvements have been identified, to monitor these during the year. (Copy 'D' attached).

8. Annual Fraud Report 2013/14

The Head of Internal Audit and Risk Management will submit a report summarising the outcome of proactive and reactive anti-fraud and investigation work undertaken during 2013/14, (with particular focus on the work delivered by Internal Audit), outlining some of the areas of emerging fraud risk together with the Council's strategic and operational arrangements for managing these risks and highlighting areas identified as key priorities for 2014/15. (Copy 'E' attached).

9. Risk Management Annual Report 2013/14

The Head of Internal Audit and Risk Management will submit his annual report outlining the progress made in 2013/14 towards the achievement of the goals set out in the Council's Risk Management Policy and signposting the further work to be undertaken in 2014/15. (Copy 'F' attached).

10. Audit Committee Draft Annual Report 2013/14

The Committee will receive the first draft of its seventh Annual Report. (Copy 'G' attached).

11. Audit Committee - Annual Self Assessment and Review of the Terms of Reference

The Head of Internal Audit and Risk Management will submit a report presenting a framework to allow the Committee to review its Terms of Reference and working arrangements by means of self-assessment utilising a model prepared by the Chartered Institute of Public Finance and Accountancy as part of its good practice guidance. (Copy 'H' attached).

Items for information

12. External Audit Reports

(a) Certification of 2013/14 Grant Claims and Returns

The Council's External Auditor will submit a letter dated 22nd April, 2014 detailing the current position with regard to the arrangements for certifying the 2013/14 grant claims and returns. (Copy 'I' attached)

(b) Progress Report and Technical Update

The Committee will receive the External Audit Progress Report and Technical Update (copy 'J' attached)

13. Audit Committee Work Plan 2014/15

The Head of Internal Audit and Risk Management will submit the indicative Audit Committee Work Plan for 2014/15 (copy 'K' attached).

To: Chairman and Members of the Audit Committee:-

Councillors T Sheard (Chairman), Barnard, P Birkinshaw and D Green;
together with Co-opted Members Ms D Brown and Mr Marks and three
vacancies

Chief Executive
Executive Director Corporate Services
Director of Legal and Governance
Director of Finance, Property and Information Services
R Winter - Head of Internal Audit and Risk Management
N Copley – Assistant Director Finance, Financial and Business Support
Services
M Potter - HR
J Winham - Audit
D Mills - Audit
L Wild, KPMG
J Cornett, KPMG

Council Governance Unit – x 3

Enquiries relating to this agenda, please contact William Ward – 01226 773451
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3rd June, 2014

